



WEST BOROUGH
PRIMARY SCHOOL

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Headteacher Mrs Ashley Crittenden BEd Hons NPQH

30th March 2017

Dear Parent / Carer,

Year R Trip to Romney, Hythe & Dymchurch Railway – Wednesday 3rd May 2017

On Wednesday 3rd May, Bonsai and Silver Birch classes will be visiting ‘Romney, Hythe & Dymchurch Railway’. We will leave school promptly at 9.00am and the children will travel by coach to Hythe station where they will board the steam train to travel to New Romney & back again. We will be returning back to school at 3.00pm.

Your child will need to bring a packed lunch (no sweets/chocolates, fizzy drinks, glass bottles or cans). The children should wear school uniform and their own trainers. Please ensure your child also brings a small backpack to carry their lunch in, as well as a waterproof jacket in case it rains and a sun hat and sunscreen in case it’s hot! **The children will be travelling by coach therefore if your child suffers from travel sickness and needs to take any medication can you please make sure that the class teacher is aware.**

As the trip is being subsidised by the PTFA the cost will be £15.00 per child, which will cover the cost of the whole day including travel by coach. If required we are able to offer the option to pay in instalments, please come and see Mrs Smith in the office if you would like to take advantage of this. If however you need further support with contributions, please contact our Family Liaison Officer Mrs Burtwell. If we do not receive sufficient contributions, we may be unable to run this trip. The permission slip, along with payment needs to be back no later than Friday 21st April 2017.

We currently operate a 3 strike procedure with regards to behaviour prior to school trips. Any child receiving a strike will be told, and a letter will be sent home. Upon the third strike the child will not be allowed to go on this trip.

Yours sincerely

Mrs Edinburgh
Reception Class Teacher

Mrs Wellbelove
Reception Class Teacher

Miss Meakin-Scott
Reception Class Teacher

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Year R Trip to Romney, Hythe & Dymchurch Railway – Wednesday 3rd May 2017

Child’s Name: **Class:**

Has permission to attend the above trip on Wednesday 3rd May 2017. Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for an anaesthetic to be administered or for any urgent medical or dental treatment to be given.

Details of any Medical condition or Medication:

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Emergency Contact No.

- I enclose payment contribution of £15.00 I am able to help on this trip
- I will provide my child with a packed lunch I would like school to provide a packed lunch

Signed: **Parent /Carer** **Date:**

PLEASE RETURN THIS PERMISSION SLIP WITH PAYMENT BEFORE FRIDAY 21st APRIL 2017