



WEST BOROUGH
PRIMARY SCHOOL

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Headteacher Mrs Ashley Crittenden BEd Hons NPQH

15th May 2017

Dear Parents and Carers of Year I

Yr I Trip to Bodiam Castle – Friday 7th July 2017

On Friday 7th July, the children in Year I are going on a trip to Bodiam Castle (Robertsbridge, East Sussex) which will link in with our topic learning 'A Day Out'. *Please note this date has changed from 27th June which you had previously been advised.*

The children will be travelling by coach, leaving West Borough after registration and we will be back in time for the end of the school day. **Please make us aware on the slip below if your child suffers from travel sickness and make sure we have the appropriate medication if needed!** Your child will need to bring a packed lunch with them in a plastic bag (so that we can throw away any remains) but no glass bottles, fizzy drinks, sweets or chocolate! All children are to come to school in their uniform, with comfortable footwear. Please ensure your child also brings a waterproof jacket, a sun hat and sunscreen just in case!

The cost of the trip has been subsidised by the PTFA so will therefore be £13.50 per child and this will cover the cost of the whole day. As always this is a voluntary contribution however if we do not receive sufficient contributions, we may be unable to run this trip. We are able to offer the option to pay in instalments and if this is something that would be helpful, please let the office know.

Your completed permission slip along with payment should be returned to the school office by Friday 23rd June 2017.

We now operate a 3 strike procedure with regards to behaviour prior to school trips. Any child receiving a strike will be told, and a letter will be sent home. Upon the third strike the child will not be allowed to go on this trip.

Yours sincerely

Mr Hayward
Damson Class Teacher

Mrs Dennis
Cherry Class Teacher

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Yr I Trip to Bodiam Castle – Friday 7th July 2017

Child's Name: **Class:**

Has permission to attend the above trip on Friday 7th July 2017. Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for an anaesthetic to be administered or for any urgent medical or dental treatment to be given.

Details of any Medical condition or Medication:

.....

Emergency Contact No:.....

I enclose payment of £13.50 for my child

I will provide my child with a packed lunch

I would like to help on this trip

My child usually has a school meal and I would like school to provide a packed lunch

Signed: *Parent /Carer* **Date:**

PLEASE RETURN THIS PERMISSION SLIP WITH PAYMENT BEFORE FRIDAY 23RD JUNE 2017