

25th September 2017



The Learning Conferences - TLCs

To the Parents / Carers of Cedar Class,

We would like to invite you to attend your child’s Learning Conference. This replaces the more traditional ‘Parents Evening’. These take place twice a year in our school. For our new families, a leaflet detailing the process is available from your child’s teacher or on our school website.

The first Learning Conference will be a meeting between the teacher, teaching assistant, child **and** parent/carer to discuss your child has settled in to school routines and to set targets for improvement. You will gain a clear understanding of exactly how your child is achieving at school and what they need to improve further. This will enable you to support them with the next steps in their learning. A report detailing their progress so far this year will also be provided at the TLC. Further explanation about this report can be found on the reverse of this letter. To enable you to engage fully with the TLC process, a crèche will be available for siblings in the Acorn Room. The school’s open door policy allows for any other issues to be discussed as they arise. Please feel free to arrange a separate appointment with your class teacher if you have any concerns you would like to discuss.

We will be holding The Learning Conferences on Tuesday 10th and Thursday 12th October between 3.20pm and 6.20pm.

Please indicate on the slip below which time would be most convenient for you to meet and return it to school by **Wednesday 27th September 2017**. You will then receive an invitation indicating the time of your appointment.

Yours sincerely

A.S. Crittenden

Mrs A Crittenden

✂

Child’s Name: **Class:** Cedar

Please indicate your preference by ticking as appropriate:

I am able to attend the Termly Learning Conference on **Tuesday 10th October** between:

3:20pm – 5:00pm or 5:00pm – 6:20pm

I am able to attend the Termly Learning Conference on **Thursday 12th October** between:

3:20pm – 5:00pm or 5:00pm – 6:20pm

I have: other child/ren in the school.

Name: Class:

Name: Class:

Name: Class:

Signed : (Parent / Carer)

TLC – Progress Report

At the conference, Years 1-6 will receive a progress report. This year is the 2nd year of reporting under the new assessment framework. The new curriculum is more rigorous and sets high expectations which all schools have had to work hard to meet since 2014.

Higher expectations means that fewer children will now **exceed** the standard expected for their year group. The majority of children are expected to achieve the required standard (**expected**) by the **end of the year**.

Through our consultation with parents we've designed a format which we hope will give a clear explanation of the standard your child is working at. This is the **Attainment** section.

ATTAINMENT	
Attainment Band	Year Group Colours
<p>This tells you how your child is achieving. Each year group is represented by a colour which is considered to be age related by the end of the year. Each year group is also broken down into 6 stages. Not all children will be working at their year group stage, so we use progress as an important measure of a child's achievement too. At this stage in the year, exceeding+ for the previous year group is considered to be age related.</p>	Year 1
	Year 2
	Year 3
	Year 4
	Year 5
	Year 6

It's important for parents to know, not only the stage their child is working at, but also how much **progress** they are making. Children are expected to make 6 steps of progress a year (4 or 5 for Year 1). This means a child may not yet be at **expected** but is making good **progress**. At this point in the year **3 steps** of progress is expected.

PROGRESS							
Expectation	Progression Scale						
<p>The school expectation is that a child will progress 6 steps a year from their individual starting point. At this stage in the year, 3 steps would be expected. Information about progress is gathered by teachers 4 times a year so we can quickly pick up if a child is not progressing enough. Some children will make accelerated progress which means they will make more than 6 steps. Children with more complex needs may make less than 6 steps.</p>	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 5px; margin-right: 10px;"> <p>↑</p> <table border="1" style="width: 100%; text-align: center;"> <tr><td>Exceeding+</td></tr> <tr><td>Exceeding</td></tr> <tr><td>Expected+</td></tr> <tr><td>Expected</td></tr> <tr><td>Emerging+</td></tr> <tr><td>Emerging</td></tr> </table> </div> <div style="margin-right: 10px;">} This is age related for each year group</div> <div> <p>Each year the children will travel through the steps. As there are 6 steps, this may mean your child is at the same <i>stage</i> each year but for the <i>next</i> year group.</p> </div> </div>	Exceeding+	Exceeding	Expected+	Expected	Emerging+	Emerging
Exceeding+							
Exceeding							
Expected+							
Expected							
Emerging+							
Emerging							

Achievement in the form of other skills will be graded A, B or C and a detailed explanation given in the report.

If you have any further questions about the report after your TLC appointment, Mrs Vincett the Achievement Leader, will be available in the Meeting Room in the Infant building.

Mrs Martin, the SENCo is also available during TLCs. If you wish to make an appointment, please do so via the school office.