



WEST BOROUGH
PRIMARY SCHOOL

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Headteacher Mrs Ashley Crittenden BEd Hons NPQH

13th March 2018

Dear Parent / Carer,

Year R Trip to Romney, Hythe & Dymchurch Railway – Wednesday 16th May 2018

On Wednesday 16th May, Silver Birch, Bonsai and Cedar classes will be visiting ‘Romney, Hythe & Dymchurch Railway’. We will leave school promptly at 9.00am and the children will travel by coach to Hythe station where they will board the steam train to travel to Dymchurch & back again. We will be returning back to school at 3.00pm.

Your child will need to bring a packed lunch (no sweets/chocolates, fizzy drinks, glass bottles or cans). The children should wear school uniform and their own trainers. Please ensure your child also brings a small backpack to carry their lunch in, as well as a waterproof jacket in case it rains and a sun hat and sunscreen in case it's hot! **The children will be travelling by coach therefore if your child suffers from travel sickness and needs to take any medication can you please make sure that the class teacher is aware.**

As the trip is being subsidised by the PTFA the cost will be £16.00 per child, which will cover the cost of the whole day including travel by coach. If required we are able to offer the option to pay in instalments, please come and see Mrs Smith in the office if you would like to take advantage of this. If however you need further support with contributions, please contact our Family Liaison Officer Mrs Burtwell. If we do not receive sufficient contributions, we may be unable to run this trip. The permission slip, along with payment needs to be back no later than Friday 27th April 2018.

We currently operate a 3 strike procedure with regards to behaviour prior to school trips. Any child receiving a strike will be told, and a letter will be sent home. Upon the third strike the child will not be allowed to go on this trip.

Yours sincerely

Mrs Birtchnell
Reception Class Teacher

Mrs Wellbelove
Reception Class Teacher

Miss Woollard
Reception Class Teacher

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Year R Trip to Romney, Hythe & Dymchurch Railway – Wednesday 16th May 2018

Child's Name: **Class:**

Has permission to attend the above trip on Wednesday 16th May 2018. Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for an anaesthetic to be administered or for any urgent medical or dental treatment to be given.

Details of any Medical condition or Medication:

Emergency Contact No.

- I enclose payment contribution of £16.00 I am able to help on this trip
- I will provide my child with a packed lunch I would like school to provide a packed lunch
- My child suffers from travel sickness and I will be providing medication for them to take

Signed: **Parent /Carer** **Date:**

PLEASE RETURN THIS PERMISSION SLIP WITH PAYMENT BEFORE FRIDAY 27TH APRIL 2018