



WEST BOROUGH
PRIMARY SCHOOL

May 2019

Dear Parents & Carers

Academic Club – Term 6

We will be running an Academic club during term 6 starting from Tuesday 4th June. There will be a small charge per child as shown on the list overleaf; this will be used to contribute towards additional staffing and materials.

Please complete the form below in full and return as quickly as possible. You will be sent a slip notifying you by Friday 24th May that your child has a place - please read and retain the information on the slip as it will contain important information about your child's club including:

- Start/finish dates & times
- Location
- Fees to pay

The club fees MUST be paid by Friday 7th June or the place may be allocated to another child.

Our clubs are always very popular and are usually over-subscribed, so it's really important that if your child is allocated a space and they don't want it, PLEASE LET THE OFFICE KNOW ASAP. Please note that we are unable to offer any partial refunds if your child decides to leave the club, similarly no refunds will be issued for any missed weeks as fees will have already been allocated to staffing and/or materials.

PERMISSION & COLLECTION DETAILS - Please note incomplete forms will be returned!

Child's name:

Class:.....

Has permission to attend the club(s) ticked below. Should the necessity arise, I agree to the person in charge of the party giving consent on my behalf for anaesthetics to be administered or for any urgent medical treatment to be given.

Club	Member of Staff	Location	Cost	Day	Time	Year Group	Tick Box
Academic (TERM 6 ONLY)	Mrs James & Ms Morgan	Maple	£3.00	Tuesday	3.15 - 4.15	5	<input type="checkbox"/>

Details of any medical condition or medication:

.....

Emergency contact no:

My child will: ☐ be collected by ☐ walk home

Signed: Date:

COMPLETED FORMS MUST BE RETURNED ASAP