

14th October 2019

Dear Parents/Carers

Lost Property

We now have a new location for lost property which we hope will make it easier for you or your child to access. There is a wooden unit under the covered way near the Infant Building, labelled 'Lost Property'.



As always we ask that **all** items of clothing are clearly **named**. If this is the case then lost property will be returned to your child's class, not put in the new unit.

The unit will be emptied at the end of each term with items either going into the second hand uniform sale or to charity.

We hope this new storage unit will make things easier for you.

Kind regards

A.S. Crittenden

Mrs A. Crittenden
Headteacher