

Sycamore 1 – 8.50-2.50

Dear Parents and Carers

Following our previous correspondence and the Prime Minister's announcement last night, West Borough Primary School will be open for more children from **2nd June**.

Below is all the information you need for when your child returns. Please read it carefully as we need everyone to follow the guidelines in order to keep everyone safe. Unless there is a change of adult due to illness, the 'bubbles' will not change. Please do not email your child's class teacher with questions. All correspondence must go via the office email. Please bear in mind you may not receive a response until Monday.

We are also making a video for you to share with your child. Please share this with them over the weekend as it may help prepare them for Tuesday.

Thank you for completing all the relevant forms. We can now confirm that your child will be in: **Sycamore 1**

Classroom: Sycamore Classroom

Staff: Mrs Ferreira (Mon-Weds), Mrs Hyder (Weds pm-Fri), Mrs James

School day: Drop-off at **8.50am** and collect at **2.50pm**

Fridays: Drop-off at **8.50am** and collect at **12.50pm (must be collected on a Friday)**

Where to drop-off: The children must be dropped off at the end of the Cherry Orchard Way alley. There will be a member of staff on the path. They will then walk up the alley onto the Small playground. There will be an adult from their class waiting there and clear markings of where they need to stand. No scooters please.

If the children walk to school on their own, this may continue provided they adhere to the strict social distancing guidelines and don't arrive before their allocated time. Should we notice they are not sticking to this, we will ask you to bring them.

Where to collect: If you collect your child, you may enter via the Cherry Orchard Way alley. As this is one way, you will then need to leave via the Junior playground, through the paddock, staff car park and drop-off zone. Please wait on one of the markers to maintain social distancing.

If your child walks home on their own, they will leave via Cherry Orchard alley once the other children have been collected.

What to bring: Your child may wear their own clothes suitable for indoor/outdoor play. No PE kits are needed. Bring a packed lunch if you have not ordered a school dinner already. Your child will also need a water bottle, coat and sunhat.

Other notes:

- There will be no cars allowed in to the drop-off zone – please walk where possible.
- Only one adult to drop off/collect your child
- No siblings please (please let us know if this is very difficult for you)
- It is essential you are prompt for dropping off and collecting to avoid large numbers of people arriving at once – there is a 10 minute window per group.
- If you are late dropping off/collecting, you may be asked to wait outside the main entrance of the school.

Key worker children:

As above but drop off 8.40am and collection 3pm. Entrance through the main door of the school.

Sycamore 2 – 9.10-3.10

Dear Parents and Carers

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Thank you for completing all the relevant forms. We can now confirm that your child will be in: **Sycamore 2**

Classroom: Maple Classroom

Staff: Mrs Miranda and Mrs Rose

School day: Drop-off at **9.10am** and collect at **3.10pm**
Fridays: Drop-off at **9.10am** and collect at **1.10pm (must be collected on a Friday)**

Where to drop-off: The children must be dropped off at the end of the Cherry Orchard Way alley. There will be a member of staff on the path. They will then walk up the alley onto the Small playground. There will be an adult from their class waiting there and clear markings of where they need to stand. No scooters please.

If the children walk to school on their own, this may continue provided they adhere to the strict social distancing guidelines and don't arrive before their allocated time. Should we notice they are not sticking to this, we will ask you to bring them.

Where to collect: If you collect your child, you may enter via the Cherry Orchard Way alley. As this is one way, you will then need to leave via the Junior playground, through the paddock, staff car park and drop-off zone. Please wait on one of the markers to maintain social distancing.
If your child walks home on their own, they will leave via Cherry Orchard alley once the other children have been collected.

What to bring: Your child may wear their own clothes suitable for indoor/outdoor play. No PE kits are needed. Bring a packed lunch if you have not ordered a school dinner already. Your child will also need a water bottle, coat and sunhat.

Other notes:

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Key worker children:

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Willow I – 8.50-2.50

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Thank you for completing all the relevant forms. We can now confirm that your child will be in:
Willow I

Classroom: Willow Classroom

Staff: Miss Holliday, Mrs Hill (Tuesdays) and Mr Watts

School day: Drop-off at **8.50am** and collect at **2.50pm**
Fridays: Drop-off at **8.50am** and collect at **12.50pm (must be collected on a Friday)**

Where to drop-off: The children must be dropped off at the end of the Cherry Orchard Way alley. There will be a member of staff on the path. They will then walk up the alley onto the Small playground. There will be an adult from their class waiting there and clear markings of where they need to stand. No scooters please.

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What to bring: Your child may wear their own clothes suitable for indoor/outdoor play. No PE kits are needed. Bring a packed lunch if you have not ordered a school dinner already. Your child will also need a water bottle, coat and sunhat.

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Willow 2

Classroom: Oak Classroom

Staff: Ms Morgan and Mr Atkinson

School day: Drop-off at **9.10am** and collect at **3.10pm**
Fridays: Drop-off at **9.10am** and collect at **1.10pm (must be collected on a Friday)**

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