



WEST BOROUGH
PRIMARY SCHOOL

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23rd February 2021

Dear Parents and Carers

Following the Prime Ministers announcement yesterday, we're delighted to be welcoming all pupils back to school from **Monday 8th March**.

The vast majority of systems will remain as they were when the children returned in September.

Here's a reminder of what those are:

- Hygiene measures will remain in place in school which include additional handwashing and cleaning throughout the day
- Children will remain in their class bubble throughout the day, not mixing with other classes
- Children will continue to come to school in their PE kit on the days they have PE (these have not changed)
- We will operate staggered start and finish times to reduce the number of adults on site at any one time – please see timings below
- The one way system around the site will remain in place – please enter and leave the site swiftly without stopping to talk to staff and other parents
- The drop off zone will remain closed to cars with the exception of taxis and disabled badge holders due to this being a walk through area
- Only one adult per family may drop-off/collect
- When dropping children off in the mornings please leave your child/ren at the gate where a member of staff will be available to support
- All adults and children over the age of 11 must wear a face covering when entering the school site (unless exempt)
- Visitors to the school will be restricted – only enter the school office if you have an appointment. A face covering must be worn
- Contact with your child's teacher will remain limited – please continue to use Class Dojo for messages
- Your child should wear their school uniform and bring a named water bottle to school.

Additional Measures in place from 8th March:

- Staff now take an a-symptomatic test twice a week at home. Should a result come back positive, we would close the relevant bubble until the results of a PCR test. If this comes back negative, the bubble will reopen. If it's positive, the bubble will remain closed for 10 days and remote learning will be provided
- Staff will be required to wear a face covering in communal areas in the school where they are unable to remain 2 metres apart

Timings of the school day:

- As was the case from September, there will be 2 different start and finish times
- It is essential that all children are dropped off and collected promptly at the correct time
- As we are now half way through the school year, we shall swap these timings to be fair to the staff, parents and children:

Infants		Juniors	
YR - Bonsai YI - Cherry Y2 - Ebony	8.40am – 3pm	Y3 - Juniper Y4 - Lilac Y5 - Maple Y6 – Willow	8.40am – 3pm
YR - Silver Birch YI - Cedar Y2 - Elm	8.55am – 3.15pm	Y3 - Hornbeam Y3 - Hawthorn Y4 - Lime Y5 - Oak Y6 - Sycamore	8.55am – 3.15pm

- If you have *siblings* who have different drop-off/pick up times, please drop/collect children at the **EARLIER time – 8.40am/3pm**. This will avoid parents having to linger on the school grounds. For those with siblings attending the Nursery, please see separate ParentMail.
- Gates will open 5 minutes before these times – please do not arrive any earlier
- Parents are asked to remain socially distanced when queuing at the gates and to wear a face covering

Acorns Club – before and after school club

- Our wraparound care has remained in place throughout this pandemic
- We assume that all children will return to their usual booked sessions from 8th March.
- Should you no longer require a place at Acorns Club, please email the office to confirm this by Friday 26th February - invoices for the rest of the term will be issued week commencing 1st March and if you do not cancel your place you will still be charged

School Meals

- When the children return on 8th March, they will eat their lunch in their classrooms
- We are now in a position to offer hot meals to all children – this means you can pay for your child to have a school dinner if they are in Years 3-6. Meals are priced at £2.25 a day
- A ParentMail form, a menu and details of how to book a meal for your child will be sent out later this week. **Please note that meals will need to be booked in advance by parents for all children, including those entitled to a free meal.**

Coronavirus symptoms

- Attendance for all children is compulsory from 8th March, however we understand that from time to time children are unwell. Please ensure you report any absence via ParentMail as soon as possible, clearly stating the reasons for absence
- It still remains the case that should your child or anyone in your household develop any of the following symptoms, **the whole household must isolate immediately** and order a test for the person with symptoms only. It is essential that this is reported to the school immediately.
- Symptoms remain as follows:
 - a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
 - a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
 - a loss or change to your sense of smell or taste – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal

Finally, we will be asking those children who have been working remotely to bring in some of their learning to share during the 1st week back. Your child's teacher will share details of this on Class Dojo next week.

Apologies for the length of this letter! I'm aware how keen you are to have your children back in school, just like us, so we wanted to provide as much information as quickly as possible.

I very much look forward to seeing you and your children very soon.

Kind regards

Mrs Crittenden