

Greenway Maidstone Kent MEI6 8TL

Tel 01622 726391 Fax 01622 729512 Web www.west-borough.kent.sch.uk Email office@west-borough.kent.sch.uk

Headteacher Mrs Ashley Crittenden BEd Hons NPQH

4th October 2021

Dear Parents/Carers

The Learning Conferences – Monday 18th – Thursday 21st October 2021

The Learning Conferences (TLCs) this term will be held between Monday 18th – Thursday 21st October 2021. You will have the option on booking an 'In Person' appointment or a 'Virtual' appointment via Zoom. Please see the timetable for each class on the following page. From the feedback we received from parents/carers last week, we have allocated the in person/virtual slots accordingly.

This Learning Conference will be a meeting between your child's teacher, your child and yourselves to discuss how your child has settled in to the new school year.

We are continuing with an online booking system, which will make the booking process smoother and more efficient. You can book an appointment from Tuesday morning at 6am via ParentMail. Each teacher has allocated 2 full evenings to appointment times. As a last resort, should you not be able to make either of these dates, please contact the class teacher via Dojo who will endeavor to find a convenient time to meet with you.

If you have any problems with the booking system, please contact the school office who will be happy to help.

The time you book will be the time you meet with your child's teacher. We would like you to arrive 10 minutes prior to this time to look through your child's books (for 'In Person' appointments).

As always, myself and Mrs Martin our SENCo, will be also be available during these evenings. If you would like to speak with either of us, please contact the school office to book an additional appointment, either in person or via zoom.

We look forward to seeing you for your appointment.

Yours sincerely,

A.S. atterdes.

Mrs Ashley Crittenden Headteacher

Class	MONDAY 18 th October	TUESDAY ।९ th October	WEDNESDAY 20 th October	THURSDAY 21st October
Apple	In Person Appointments	In Person & ZOOM Appointments	In Person & ZOOM Appointments	
Birch		In Person Appointments	In Person & ZOOM Appointments	
Bonsai		In Person Appointments	In Person & ZOOM Appointments	
Cedar		In Person Appointments	In Person & ZOOM Appointments	
Cherry		In Person Appointments	In Person & ZOOM Appointments	
Ebony	In Person Appointments	In Person & ZOOM Appointments		
Elm		In Person Appointments	In Person & ZOOM Appointments	
Hawthorn			In Person Appointments	In Person & ZOOM Appointments
Hornbeam	In Person Appointments	In Person & ZOOM Appointments		
Larch			In Person Appointments	In Person & ZOOM Appointments
Lilac		In Person Appointments	In Person & ZOOM Appointments	
Lime			In Person Appointments	In Person & ZOOM Appointments
Maple		In Person Appointments	In Person & ZOOM Appointments	
Oak		In Person Appointments	In Person & ZOOM Appointments	
Sycamore	In Person Appointments		In Person & ZOOM Appointments	
Willow	In Person Appointments		In Person & ZOOM Appointments	